



Cabinet Forward Work Programme 2023/24

Chair: Cllr Steve Thomas

Vice-Chair: Cllr Helen Cunningham

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 7th June 2023

Report Submission Deadline Date to Liz Thomas: Tuesday 16th May 2023

*Reports received after this date will be included on the next agenda of Cabinet

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Grants to Organisations	Decision To agree the Grants to Organisations.	John Griffin	N/A
Joint Finance and Performance report	Performance Monitoring Members to receive quarter 3 for consideration.	Gemma Wasley	Corporate Overview and Performance – 27 th April 2023

SPECIAL Cabinet Meeting Date: 21st June 2023

Report Submission Deadline Date to Liz Thomas: Thursday 8th June 2023

*Reports received after this date will be included on the next agenda of Cabinet

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: People and Education			
Outturn report – Consultation on ALN Resource Base Capacity	Decision To agree to proceed to Statutory Notice	Lynn Phillips / Joanne Watts	N/A

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 19th July 2023

Report Submission Deadline Date to Liz Thomas: Wednesday 28th June 2023

*Reports received after this date will be included on the next agenda of Cabinet

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Forward Work Programme 2023/24	Decision To approve the Forward Work Programme for 2023/24, recognising the fluidity of the programme.	Scrutiny & Democratic Officer	Scrutiny Committee FWPs - June / July 2023
Welsh language Annual Report	Performance Monitoring To consider the draft Welsh Language Annual report.	Sarah King	Corporate Overview and Performance – 22.6.23
Revenue Budget Monitoring 2022/23 - Provisional Outturn	Budget Monitoring To provide members with the provisional financial outturn position for the financial year 2022/23.	Rhian Hayden	Corporate Overview and Performance – 05.07.23
Capital Budget Monitoring Provisional Outturn 2022/23	Budget Monitoring To provide members with each portfolios capital expenditure as at 31 st March 2023.	Rhian Hayden	Corporate Overview and Performance – 05.07.23
Strategic Equality Policy Development	Decision To support the approach for development of new SEP.	Sarah King	Corporate Overview and Performance – 05.07.23
Charter of Common Agreement between the Town & Community Councils and Blaenau Gwent County Borough Council	Decision Members to consider and approve for new liaison arrangements between Blaenau Gwent County Borough Council (BGCBC) and each of the four Town and Community Councils (TCCs) from 2023/24.	Sarah King	N/A
Portfolio: People and Education			
Safeguarding Performance reporting	Performance Monitoring To provide members with Corporate, Children's and Adult Safeguarding Performance.	Lynn Phillips Tanya Evans	People – 18.7.23

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 27th September 2023

Report Submission Deadline Date to Liz Thomas: Tuesday 5th September 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Grants to Organisations	Decision To agree the Grants to Organisations.	John Griffin	N/A
Welsh Language Compliance	Performance Monitoring To present progress on implementing the Action Plan in response to the open Welsh Language investigation.	Andrew Parker	Corporate Overview and Performance – 14.09.23
Digital Strategy	Decision To approve the policy.	Bernadette Elias	Corporate Overview and Performance – 14.09.23
Commercial Strategy	Decision To approve the policy.	Bernadette Elias	Corporate Overview and Performance – 14.09.23
Health and Safety Annual Review	Decision To agree the review.	Andrea Prosser	Corporate Overview and Performance – 14.09.23
Annual report of the Public Services Ombudsman	Performance Monitoring To receive the annual report of the Public Services Ombudsman.	Andrea Jones	Governance and Audit – 20.09.23
Portfolio: People and Education			
Objections Report from Statutory Notice – Consultation on ALN Resource Base Capacity	Decision To consider any objections.	Lynn Phillips / Joanne Watts	N/A
Portfolio: People and Social Services			
VAWDASV Strategy / Plan	Decision To approve.	Sarah King	People – 19.09.23

Cabinet Forward Work Programme 2023/24

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
		VAWDASA – Regional Lead	
Home to School and Post 16 Transport Policy To be published by 1st October	Decision To consider and approve the draft Home to School and Post 16 Transport Policy 2023/24, prior to publication on 1/10/2023.	Lynn Phillips	People – 19.09.23
ALN Policy Review	Decision To consider review of ALN policies and recommend approval by Cabinet	Luisa Munro-Morris	People – 19.09.23
Joint Portfolio: People and Social Services & People and Education			
Safeguarding Performance Information Social Services and Education	Performance Monitoring To provide members with Safeguarding Performance and Self-Evaluation information	Tanya Evans/ Lynn Phillips	People –
Portfolio: Place and Regeneration			
Abertillery Placemaking Plan	Decision To approve the proposals for placemaking in Abertillery.	Amy Taylor	Place – 05.09.23
Joint Portfolio: Deputy Leader / Place and Environment and Place and Regeneration and Economic Development			
Community Services and Regeneration Directorate Performance End of Year report 2022/23	Performance Monitoring Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Place – 05.09.23

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 29th November 2023

Report Submission Deadline Date to Liz Thomas: Tuesday 7th November 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate and Performance Services			
Workforce Strategy Review and year 3 action plan	Decision To consider the review and year 3 action plan.	Andrea Prosser	Corporate Overview and Performance – 26.10.23
Sickness Absence Performance 2022/23	Performance Monitoring To consider the annual review of staff sickness absence.	Andrea Prosser	Corporate Overview and Performance – 26.10.23
Shared Resource Service	Performance Monitoring To ensure members have oversight of Governance Arrangements and monitor performance of SRS and to support the delivery plan for 2023/24.	Bernadette Elias	Partnership – 16.11.23
Portfolio: People and Social Services			
Children’s Residential Provision in Blaenau Gwent	Performance Monitoring To receive progress on the establishment of the Local Authority Children’s Residential provision in Blaenau Gwent.	Tanya Evans	People – 07.11.23
Portfolio: People and Education			
Self-evaluation (SE)	Performance Monitoring To ensure that Members contribute to the development of the self-evaluation report.	Lynn Phillips	People – 07.11.23
Improving Schools Programme	Performance Monitoring To provide Members with an update on any inspection report findings (when available) and progress within schools that are causing concern or subject to Council intervention.	Luisa Munro-Morris	People – 07.11.23

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Aneurin Leisure Trust Performance and Monitoring	Performance Monitoring Members to consider the content of the six monthly ALT performance report and to discuss areas for future monitoring arrangements.	Lynn Phillips	Partnership – 16.11.23
Portfolio: Deputy Leader / Places and Environment			
Community Asset Transfer	Performance Monitoring To provide progress to date on the Community Asset Transfer.	Clive Rogers	Place – 17.10.23
Waste and Recycling Annual Performance	Performance Monitoring Members to receive the annual performance report for Waste and Recycling.	Matthew Stent	Place – 17.10.23
Portfolio: Place and Regeneration			
Decarbonisations Annual Report	Performance Monitoring To monitor the performance.	Andrew Parker	Place – 05.09.23

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 3rd January 2024

Report Submission Deadline Date to Liz Thomas: Monday 4th December 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Grants to Organisations	Decision To agree the Grants to Organisations.	John Griffin	N/A
Customer Service Strategy	Decision To approve the strategy.	Bernadette Elias	Corporate Overview and Performance – 14.12.23
Joint Portfolio: Place and Environment and Place and Regeneration			
Community Services and Regeneration Directorate Performance report	Performance Monitoring Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Places Scrutiny Committee –
Portfolio: Deputy Leader / Place and Environment			
Waste and Recycling Fleet Renewal	Decision To approve.	Matthew Stent	Place – 05.12.23
Portfolio: People and Social Services			
Director of Social Services Quarter 1 and 2 update	Performance Monitoring Members to receive the quarterly update of the Director of Social Services Annual report.	Tanya Evans	People – 19.12.23
Portfolio: People and Education			
Director of Education Quarter 1 and 2 update	Performance Monitoring Members to receive the quarterly update of the Director of Education Annual report.	Lynn Phillips	People – 19.12.23

Cabinet Forward Work Programme 2023/24

SPECIAL Cabinet Meeting Date: TO BE CONFIRMED

Report Submission Deadline Date to Liz Thomas:

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Revenue Budget 2024/25	Decision Members to consider the proposed Revenue Budget for 2024/25.	Rhian Hayden	TBC

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 21st February 2024

Report Submission Deadline Date to Liz Thomas: Tuesday 30th January 2024

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A
Joint Finance and Performance report – Quarters 1 and 2 – 2023/24	Performance Monitoring Members to receive quarters 1 and 2 for consideration.	Gemma Wasley	Corporate Overview and Performance – 18.01.24
Portfolio: People and Education			
School Admissions Policy for Nursery and Statutory Education Statutory deadline for the policy to be published by 15 th April	Decision To approve the School Admissions Policy for Nursery and Statutory Education 2024/25.	Lynn Phillips	People – 30.01.24
Joint Portfolio: People and Social Services / People and Education			
Safeguarding Performance reporting	Performance Monitoring To provide members with Corporate, Children's and Adult Safeguarding Performance.	Lynn Phillips Tanya Evans	People – 30.01.24
Joint Portfolio: Place and Environment and Place and Regeneration			
Community Services and Regeneration Directorate Performance – Quarters 1 and 2 – 2023/24	Performance Monitoring Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Place Scrutiny Committee – 16.01.24
Portfolio: Place and Regeneration and Economic Development			
Local Area Energy Plan	Decision To consider the report.	Andrew Parker	Place Scrutiny Committee – 16.01.24

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: Wednesday 10th April 2024

Report Submission Deadline Date to Liz Thomas: Monday 18th March 2024

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
Portfolio: Leader / Corporate and Performance			
Grants to Organisations	Approval To agree the Grants to Organisations.	Rhian Daly	N/A
Serious Violence Duty / Assessment and Plan	Pre-Decisions Policy development	Andrew Parker	Place – 05.03.24
Portfolio: Place and Environment			
Community Asset Transfer	Performance Monitoring To provide progress to date on the Community Asset Transfer.	Clive Rogers	Place – 05.03.24
Portfolio: People and Education			
Improving Schools Programme	Performance Monitoring To provide Members with an update on any inspection report findings (when available) and progress within schools that are causing concern or subject to Council intervention.	Luisa Munro-Morris	People – 19.03.24
Education Achievement Service (EAS) Business Plan 2024/25	Pre-Decision To consult Members on the draft EAS Business Plan for 2024/25.	Luisa Munro-Morris / Michelle Jones	Partnership – 22.02.24

Cabinet Forward Work Programme 2023/24

Cabinet Meeting Date: FWP 2024/25

Report Submission Deadline Date to Liz Thomas:

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Welsh Language Compliance	To present progress on implementing the Action Plan in response to the open Welsh Language investigation.	Andrew Parker	Corporate Overview and Performance – 25.04.23
Joint Finance and Performance End of Year report – 2023/24	Performance Monitoring Members to receive End of Year report for consideration.	Gemma Wasley	Corporate Overview and Performance – FWP 2024/25
Joint Portfolio: Place and Environment and Place and Regeneration			
Community Services and Regeneration Directorate Performance – End of Year – 2023/24	Performance Monitoring Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Place Scrutiny Committee – FWP 2024/25
Portfolio: People and Education			
Welsh Public Library Standards (WPLS) Annual Return 2022/23	Performance Monitoring Members to consider the Annual Assessment from Welsh Government which highlights Blaenau Gwent's performance against the Welsh Public Library Standards.	Lynn Phillips	Partnership – TBC
Education Directorate End of Year report – 2023/24	Performance Monitoring To provide Members with the first annual strategic overview report from the Corporate Director on progress made and key areas for future development.	Lynn Phillips	People – FWP 2024/25